Drought Index and Management Strategy Template

(EXAMPLE OF ACTIONS WATER SYSTEM MAY TAKE)

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| **Drought Stage** | **Public Agency Actions** | **Requested Consumer Actions** | **Penalties** **(in progressive order)** |
| **Phase 1 – Warning*** 10-20% Shortage
* Voluntary Reductions
 | Sent out letter to customers asking for voluntary reduction. | All Customers:* Reduce outside irrigation to achieve at least 20% reduction

Industrial/Commercial Customers: | Water Waste Actions:* None
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| **Phase 2 – Moderate*** 20-30% Shortage
* Voluntary or Mandatory Reductions
 | Establish 20% mandatory reduction based on past years use. | All Customers* Keep usage at least 20% lower than baseline usage.
* No outside watering.
* No washing cars.

Industrial/Commercial Customers* Cut water use by 20%
 | Water Waste Actions:* Pay surcharge over mandatory level set.

Exceeding Water Allocation Actions:* Surcharge assessed.
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| **Phase 3 – Severe*** 30-50% Shortage
* Mandatory Reductions
 | Establish gallon per day allocation for each customer.  | All Customers* Keep water use under allocated amount.

Industrial/Commercial Customers* Meet required allocation of water.
 | Exceeding Water Allocation Actions* Establish penalties and fines.

Water Waste Actions:* Assess fines and penalties.
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| **Phase 4 -- Critical*** >50% Shortage
* Mandatory Reductions
 | Establish a gallon per day allocation. | All Customers* All customers to meet the gallons per day requirement.

Industrial/Commercial Customers* Strict gallon per day requirement
 | Exceeding Water Allocation Actions* Surcharge and fine to be assessed. Continued violation results in putting flow restrictor on service line.
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Last updated on: \_\_\_\_/\_\_\_\_/\_\_\_\_

Plan approved on: \_\_\_\_/\_\_\_\_/\_\_\_\_ Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_