

**REGIONAL WATER QUALITY CONTROL BOARD  
SAN DIEGO REGION**

**EXECUTIVE OFFICER SUMMARY REPORT  
NOVEMBER 18, 2020**

**ITEM 3**

**SUBJECT**

Future Agenda Items: Recommended Course of Action and Estimated Staff Hours to address Action Items from the October 2020 Board Meeting. *(Kelly Dorsey)*

**STAFF RECOMMENDATION**

This is an informational discussion item only. The Board will only offer direction to staff and will not take any formal action.

**KEY ISSUE**

Many Board Agenda items result in additional actions needed by staff. It is important that staff and the Board clearly understand the expected actions, the time estimated to complete the item and the impact on other projects.

**PRACTICAL VISION**

This item implements the Practical Vision values of transparency and communication by publicly engaging the Board in directing future staff work and resource commitments.

**DISCUSSION**

This item affords the Board the opportunity to discuss issues they would like to appear on future agendas. This includes informational items, status reports, general updates, and priorities for consideration of permit issuance / reissuance. Additional tasks outside Board Meetings may also be requested. The public may also address the Board during this item. Updates on requested Future Agenda Items can be found in the Executive Officer's Report.

One action item resulted from the October 2020 Board Meeting (Supporting Document No. 1). Board Member Warren requested Board members be notified when staff plan to attend community or public environmental meetings for outreach purposes so they can participate should they desire. An estimated 20 hours of staff time is needed to address this request.

**PUBLIC NOTICE**

The agenda notice for today's meeting was posted on the San Diego Water Board's website and sent to subscribers to the email list for Board meetings. This satisfies the Bagley-Keene Open Meeting Act requirements to publish the meeting notice and agenda.

**SUPPORTING DOCUMENTS**

1. Action Items from the October 2020 Board Meeting.