

WATER RECYCLING FUNDING PROGRAM PLANNING GRANT APPLICATION

I. APPLICANT INFORMATION			
Agency Name:			
Agency Type: <input type="checkbox"/> Public – Local <input type="checkbox"/> Public - State <input type="checkbox"/> Indian Tribe <input type="checkbox"/> Nonprofit <input type="checkbox"/> Other: Specify _____			
Charter City/County: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Street Address:			
Mailing Address:			
Congressional District(s):		State Senate District(s):	
State Assembly District(s):		County (or Counties):	
Regional Water Board where the project will take place: <input type="checkbox"/> 1 (North Coast) <input type="checkbox"/> 2 (San Francisco Bay) <input type="checkbox"/> 3 (Central Coast) <input type="checkbox"/> 4 (Los Angeles) <input type="checkbox"/> 5 (Central Valley) <input type="checkbox"/> 6 (Lahontan) <input type="checkbox"/> 7 (Colorado River) <input type="checkbox"/> 8 (Santa Ana) <input type="checkbox"/> 9 (San Diego)			
Federal ID No.:			
Authorized Representative Name, Title:			
Phone No.:		Email Address:	
General Contact Person Name, Title:			
Phone No.:		Email Address:	
II. PROJECT INFORMATION			
Project Title:			
Total Study Cost: \$			
Grant Amount Requested: \$			
Estimated Project Schedule	Study starting date	Submit draft project report	Submit final project report
Funds for Cash Flow: The Agency is expected to have funds available to handle cash flow of the entire study cost, Pending receipt of grant disbursements. Does the Agency have local funds on hand to cover the entire study cost? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Describe any other loans, grants, or other financial assistance provided to the grant applicant to assist in this study:			

State Use Only	
WRFP Project #	
Project Manager	
Date Received	

III. PROJECT SERVICE AREA DEMOGRAPHICS

Current year Median Household Income is less than 80% of the Statewide average: DAC
or less than 60% of the Statewide average: SDAC
 not a DAC/SDAC

IV. ENVIRONMENTAL COMPLIANCE FOR PLANNING

Environmental documents completed for planning: Categorical Exemption IS/ND, IS/MND or EIR

V. REGULATORY INFORMATION AND WATER RIGHTS REQUIREMENTS

NPDES Permit and/or WDR Order No.:

Has enforcement action occurred as a result of the water quality problem? Yes No

Is your entity a water diverter and subject to section 5103 of the Water Code? Yes No

VI. DISCUSSION OF MATERIAL EVENTS, MATERIAL OBLIGATION CONDITIONS, AND ANY DEBT LIMIT

Identify any current, prior or pending material events such as bankruptcy, defaults, litigation, grant jury findings, unscheduled draws on reserve funds, substitution of insurers or their failure to perform, unscheduled draws on credit enhancements, actions taken in anticipation of filing Chapter 9, rating changes, relevant conditions in material obligations, and any local debt limit:

VII. ATTACHMENTS

- 1 – Plan of Study (see attached for format)
- 2 – Authorizing Resolution/Ordinance (see attached example)
- 3 – Certification for Compliance with Water Metering (see attached)
- 4 – Water Conservation and Water Management Certification Form (see attached)
- 5 – Relevant Service, Management, Operating or Joint Powers Agreements (if applicable)

CERTIFICATION AND SIGNATURE OF AUTHORIZED REPRESENTATIVE

To the best of my knowledge and belief, I certify that I am authorized to submit this application; the information provided in this application is true and correct; the documentation has been duly authorized by the governing body of the applicant; and the entity possesses the legal authority to apply for this funding and enter into a funding agreement with the State Water Resources Control Board and conduct the proposed planning effort.

Name of Authorized Representative: _____ Title: _____

Signature of Authorized Representative: _____ Date: _____

PLAN OF STUDY

The Plan of Study must address the following 14 areas, and describe the activities to complete the study and develop the project report:

1. A description of the recycled water service area that will be studied.
2. The potential sources of recycled water and a brief summary of the unit processes currently in use at existing treatment facilities.
3. A description of the current disposal/reuse of the wastewater that is proposed to be recycled.
4. A map of the study area showing the sources of recycled water and potential service area(s). The map should clearly show the study area boundary and boundaries of other associated agencies, such as community or sewer services districts, municipalities and water supply agencies.
5. General description of current sources of fresh water, including quantity and potential future demand.
6. Identification of the water and wastewater agencies having jurisdictions over the sources of recycled water and/or the potential service area.
7. A general description of water recycling and fresh/potable water supply alternatives that may be evaluated.
8. A description of the opportunities for stakeholder participation, for example, public meeting with the local community members, potential recycled water users, and other agencies that have a stake in the study.
9. A schedule with the start and completion dates of major tasks associated with the study.
10. A list of potential problems that may cause delays of the study and description of the proposed actions to reduce the impact of these potential problems.
11. Identification of the entities that will be conducting the study and description of their roles. This may include a description of proposed subcontracts with consultants or interagency agreements with other agencies, and any force account work.
12. Proposed budget for the study, including estimated costs of specific tasks including the recycled water market assessment, alternatives development and analysis, recommended project development, draft and final reports, and quality control.
13. Sources of financing, and sources of funds for cash flow until grant reimbursement.
14. Proposed Report outline. The applicant should consult Appendix B in the WRFPP Guidelines for a suggested outline and list of required study subject areas¹.

¹ The applicant should review the list of study areas and develop their own report outline based on this list and include other subject areas relevant and appropriate to their study.

AUTHORIZING RESOLUTION/ORDINANCE

RESOLUTION NO: _____

WHEREAS _____ RESOLVED BY THE _____
 (insert appropriate findings) (insert name of Governing Board of the Entity)
 OF THE _____ (the "Entity"), AS FOLLOWS:
 (insert Entity name)

The _____ (the "Authorized Representative") or designee is
 (insert Title of Authorized Representative)
 hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance
 Application for a grant agreement from the State Water Resources Control Board for the planning, design,
 and construction of _____ (the "Project").
 (insert Project Name)

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications,
 and commitments required for the financial assistance application, including executing a financial assistance
 agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the
 Entity's responsibilities under the grant agreement, including certifying disbursement requests on behalf of the
 Entity and compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted
 at a meeting of the _____ held
 (insert name of Governing Board of the Entity)
 on _____.
 (Date)

(Name, Signature, and Seal of the Clerk or Authorized Record Keeper of the Governing Board of the Agency)

CERTIFICATION FOR COMPLIANCE WITH WATER METERING REQUIREMENTS FOR FUNDING APPLICATIONS



Funding Agency Name: State Water Resources Control Board

Funding Program Name: Water Recycling Funding Program

Applicant: _____

Please check one of the boxes below and sign and date this form.

As the authorized representative for the applicant, I certify under penalty of perjury that the applicant is not an urban water supplier, as that term is understood pursuant to the provisions of section 529.5 of the Water Code.

As the authorized representative for the applicant, I certify under penalty of perjury that the applicant has fully complied with the provisions of Division 1, Chapter 8, Article 3.5 of the California Water Code (sections 525 through 529.7 inclusive) and that the ordinances, rules, or regulations submitted with this certification as listed below have been duly adopted and are in effect as of this date.

I understand that the Funding Agency will rely on this signed certification in order to approve funding and that false and/or inaccurate representations in this Certification Statement may result in loss of all funds awarded to the applicant for its project. Additionally, for the aforementioned reasons, the Funding Agency may withhold disbursement of project funds, and/or pursue any other applicable legal remedy.

Name of Authorized Representative
(Please print)

Title

Signature of Authorized Representative

Date

WATER CONSERVATION & WATER MANAGEMENT CERTIFICATION FORM FOR COMPLIANCE WITH DIVISION 6 OF THE CALIFORNIA WATER CODE

REQUIRED FOR ALL WRFP FUNDING APPLICATIONS



Funding Agency Name: State Water Resources Control Board

Funding Program Name: Water Recycling Funding Program

Applicant: _____

Please check one of the boxes below and sign and date this form.

As the authorized representative for the applicant, I certify under penalty of perjury that the applicant is a water supplier, as that term is understood pursuant to the provisions of the California Water Code and has complied with all applicable provisions of Division 6 of the Water Code.

As the authorized representative for the applicant, I certify under penalty of perjury that applicant is not a water supplier, and the applicant certifies that the water suppliers in its service or project area have complied with all applicable provisions of Division 6 of the Water Code.

I understand that the Funding Agency will rely on this signed certification in order to approve funding and that false and/or inaccurate representations in this Certification may result in loss of all funds awarded to the applicant for its project. Additionally, for the aforementioned reasons, the Funding Agency may withhold disbursement of project funds, and/or pursue any other applicable legal remedy.

Name of Authorized Representative
(Please print)

Title

Signature of Authorized Representative

Date