RECYCLED WATER POLICY IMPLEMENTATION: VOLUMETRIC ANNUAL REPORTING

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ENGINEERING GEOLOGIST

STATE WATER RESOURCES CONTROL BOARD

CALIFORNIA
Water Boards
STATE WATER RESOURCES CONTROL BOARD
REGIONAL WATER QUALITY CONTROL BOARDS

WEBINAR QUESTIONS

Please email any questions to:

recycledwater@waterboards.ca.gov

Recycled Water Policy Implementation

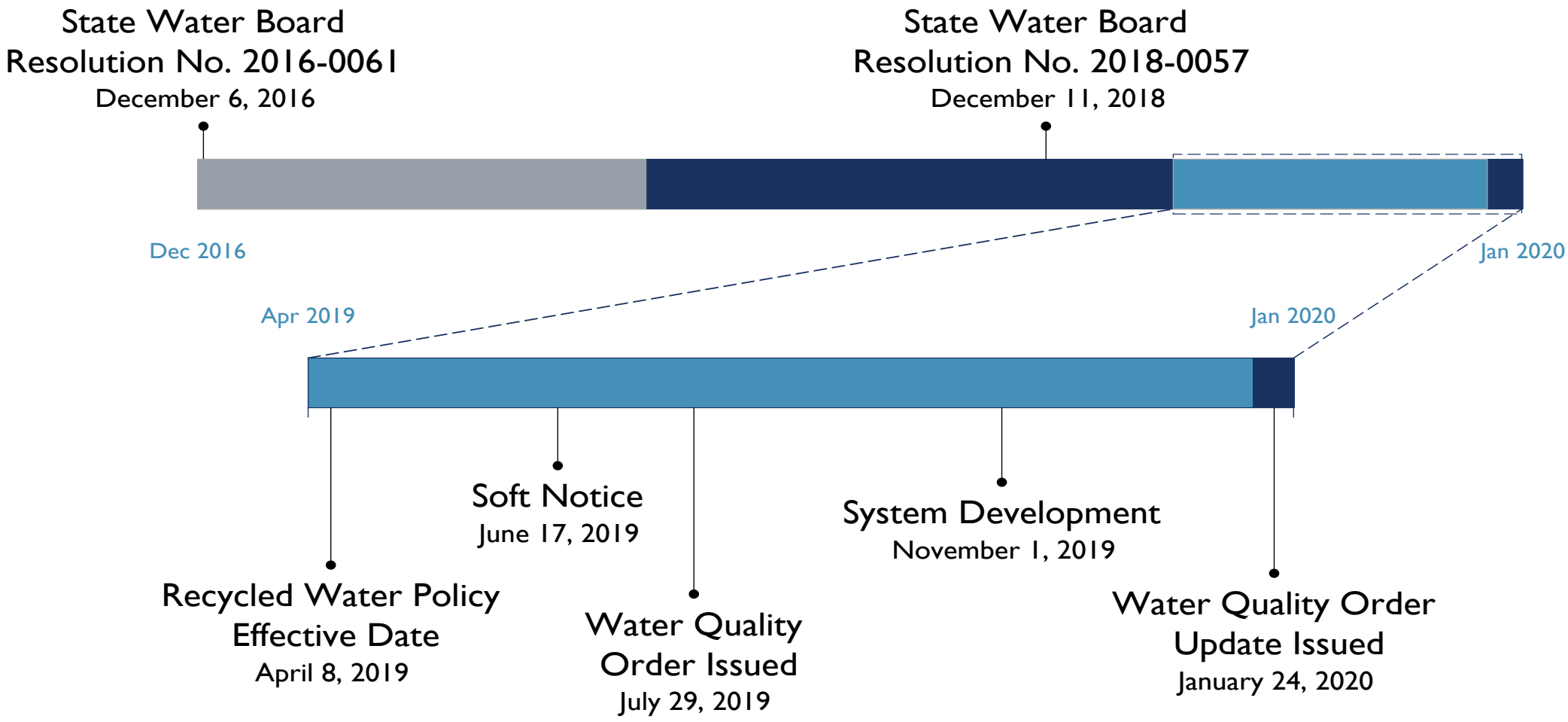
GeoTracker

Volumetric Annual Report

Next steps

OVERVIEW

RECYCLED WATER POLICY IMPLEMENTATION

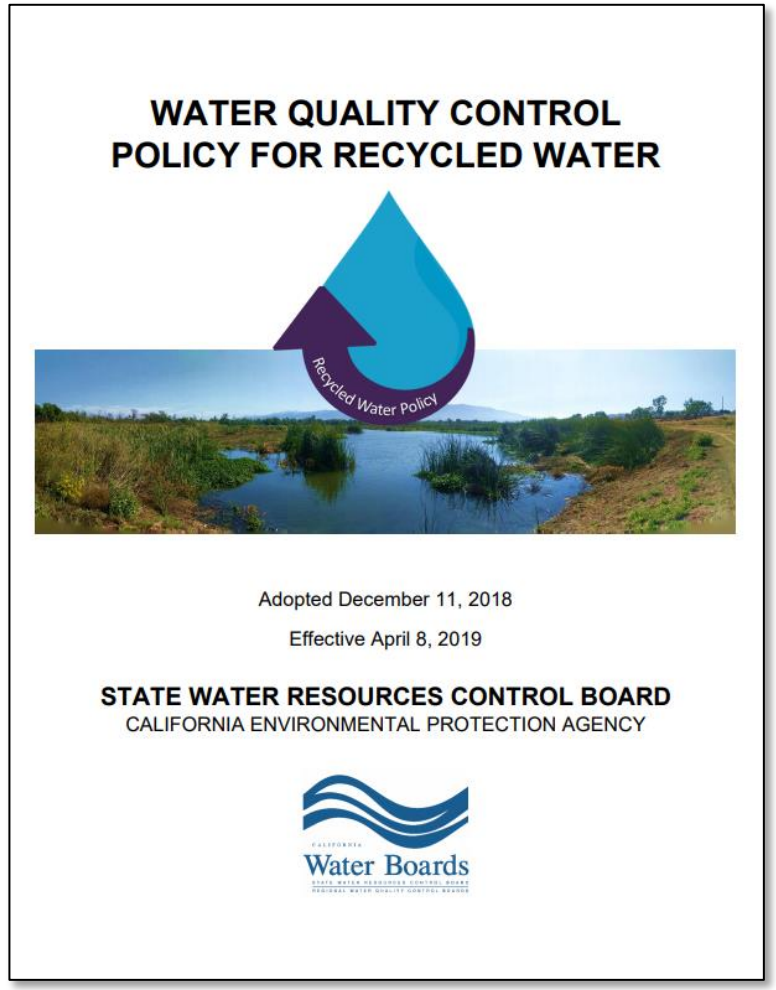


Recycled Water Policy Goals

Increase
the volume of recycled water used to at least 2.5 million acre-feet a year in the next decade

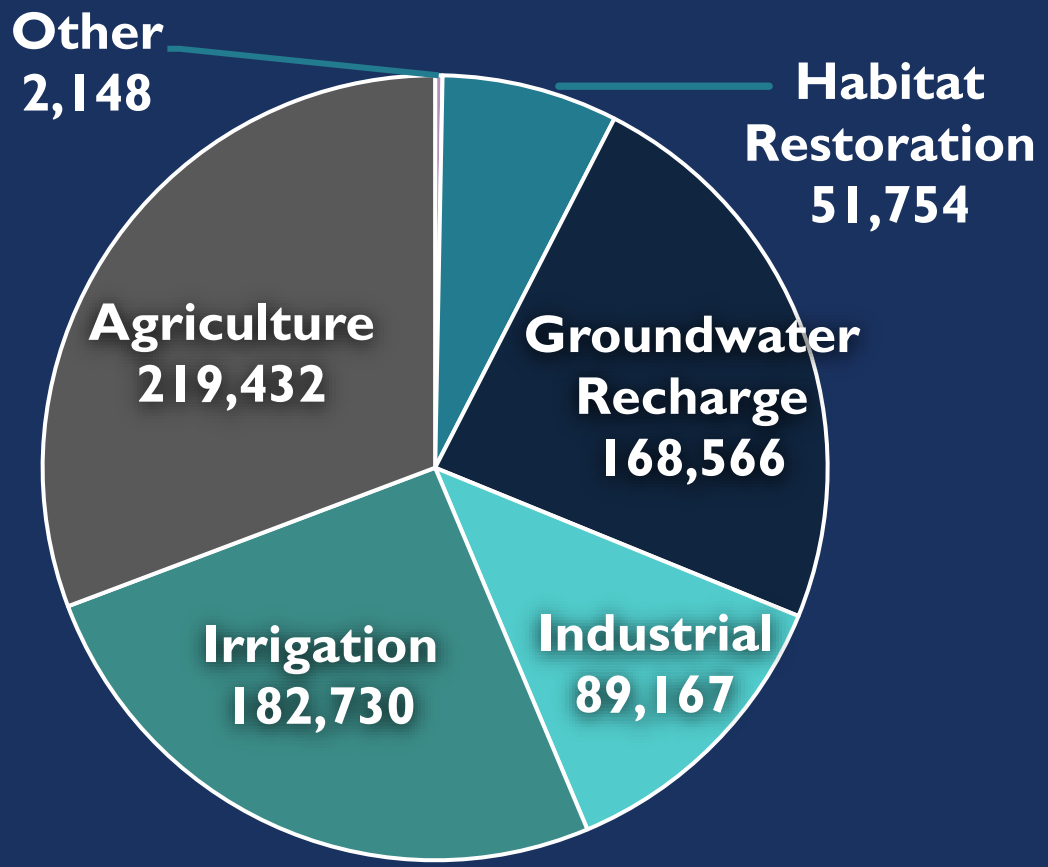
Reuse
all dry weather discharge to enclosed bays, estuaries and coastal lagoons, and ocean waters

Maximize
reuse where groundwater supplies are in a state of overdraft



RECYCLED WATER USE SURVEY 2015

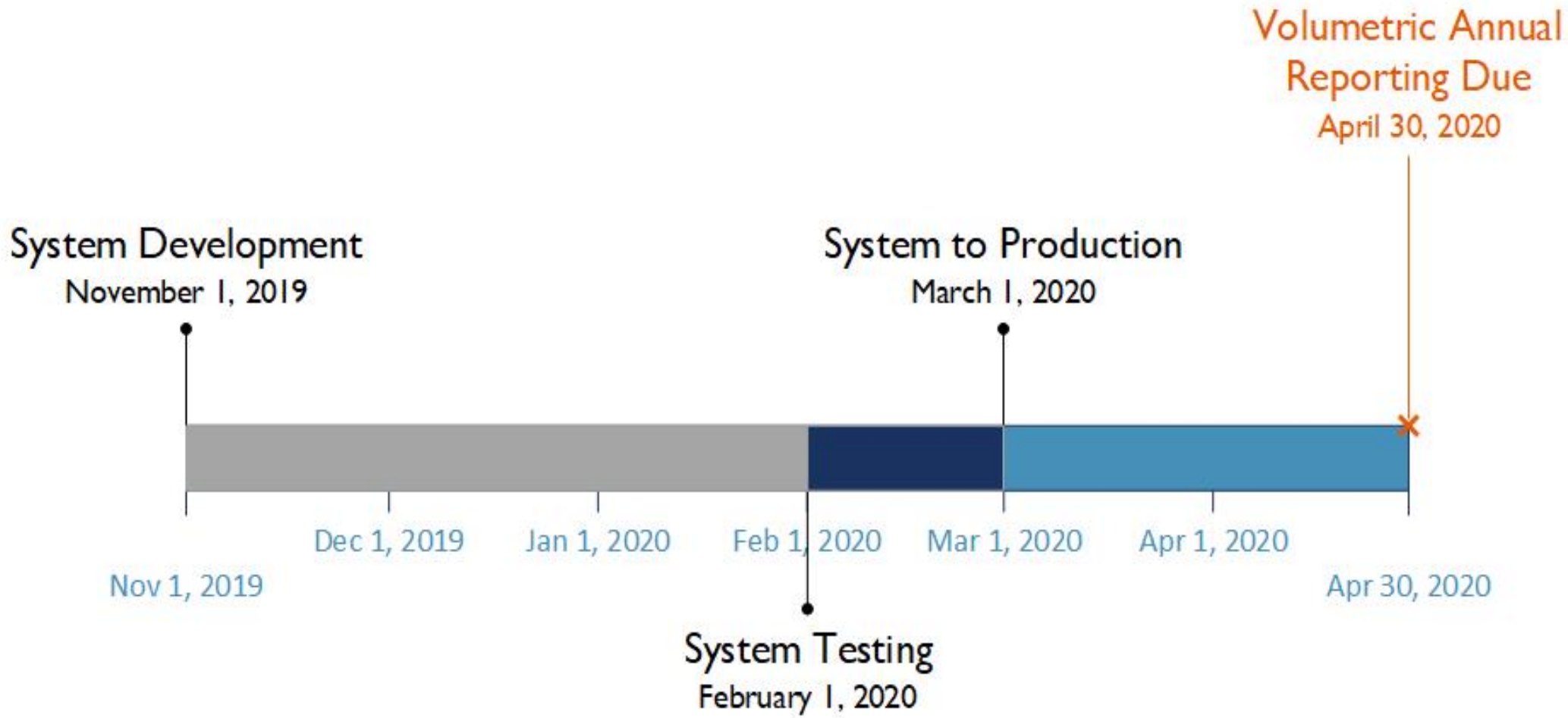
TOTAL:
714,000 AFY



HOW MUCH RECYCLED WATER IS PRODUCED AND USED IN CA?

HOW MUCH WATER COULD BE RECYCLED IN THE FUTURE?

VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER



GEOTRACKER

What is GeoTracker?

GEOTRACKER RESOURCES

Volumetric Annual Report of Wastewater and Recycled Water

Help Guide for Volumetric Annual Report in GeoTracker

STATE WATER RESOURCES CONTROL BOARD

GEOTRACKER ESI

Water Boards

Last Revised: March 2, 2020

GEOTRACKER ESI

Electronic Submittal of Information

ESI BEGINNER'S GUIDE FOR RESPONSIBLE PARTIES (Facility Owners/Operators)

REVISED OCTOBER 2019

STATE WATER RESOURCES CONTROL BOARD
GEOTRACKER

ESI Homepage:
https://www.waterboards.ca.gov/water_issues/programs/ust/electronic_submittal/

Water Boards **Fact Sheet**

Frequently Asked Questions: Volumetric Annual Reporting of Wastewater and Recycled Water

Recycled Water Policy

1. **What are the requirements for volumetric annual reporting?**
   The Water Quality Control Policy for Recycled Water (Recycled Water Policy) requires wastewater and recycled water dischargers (even dischargers that do not produce any recycled water) to annually report monthly volumes of influent, wastewater produced, and effluent, including treatment level and discharge type. As applicable, dischargers are additionally required to annually report recycled water use by volume and category of reuse. A summary of the volumetric reporting requirements is shown below:

Annual Volumetric Reporting	Wastewater Treatment Plants *without* Recycling	Wastewater Treatment Plants *with* Recycling	Water Recycling Treatment Plants
Influent (monthly)	X	X	
Production (monthly)	X	X	X
Discharge (monthly)	X	X	X
Reuse (monthly)		X	X
Reuse by Category (annually)		X	X

   The complete requirements can be found in section 3.2 of the Recycled Water Policy.

2. **Why is this being required now?**
   The State Water Resources Control Board (State Water Board) adopted an amendment to the Recycled Water Policy on December 11, 2018 (effective on April 8, 2019), which includes numeric goals for the increased use of recycled water, two narrative goals to encourage recycled water use in groundwater-overdrafted and coastal areas, and annual reporting requirements statewide for the volume of recycled water produced and used as well as the volume of wastewater treated and discharged.

CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
STATE WATER RESOURCES CONTROL BOARD
1001 I Street, Sacramento, CA 95814 • Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 • www.waterboards.ca.gov

waterboards.ca.gov/recycledwaterpolicy

State Water Resources Control Board

March 11, 2020

EXAMPLE FACILITY
1234 Water Road
Cali, CA 12345
WDR123456789

The Water Quality Control Policy for Recycled Water (Recycled Water Policy) requires wastewater and recycled water dischargers (even dischargers that do not produce any recycled water) to annually report monthly volumes of influent, wastewater produced, and effluent, including treatment level and discharge type. As applicable, dischargers are required to annually report recycled water use by volume and category of use. These data will assist the state in tracking progress towards the current recycled water goals, evaluating the potential for increased recycled water use, and assisting with statewide water supply planning efforts.

On March 2, 2020, the State Water Board published the new volumetric annual reporting

REPORTING MODULE RELEASE LETTER

Dischargers requiring assistance with creating a GeoTracker account can email: geotracker@waterboards.ca.gov

For assistance with the volumetric annual report you can email recycledwater@waterboards.ca.gov or call Rebecca Greenwood at (916) 341-5858

Help guides and additional resources can be found at: waterboards.ca.gov/recycledwaterpolicy

Overview of GeoTracker
for Permittees

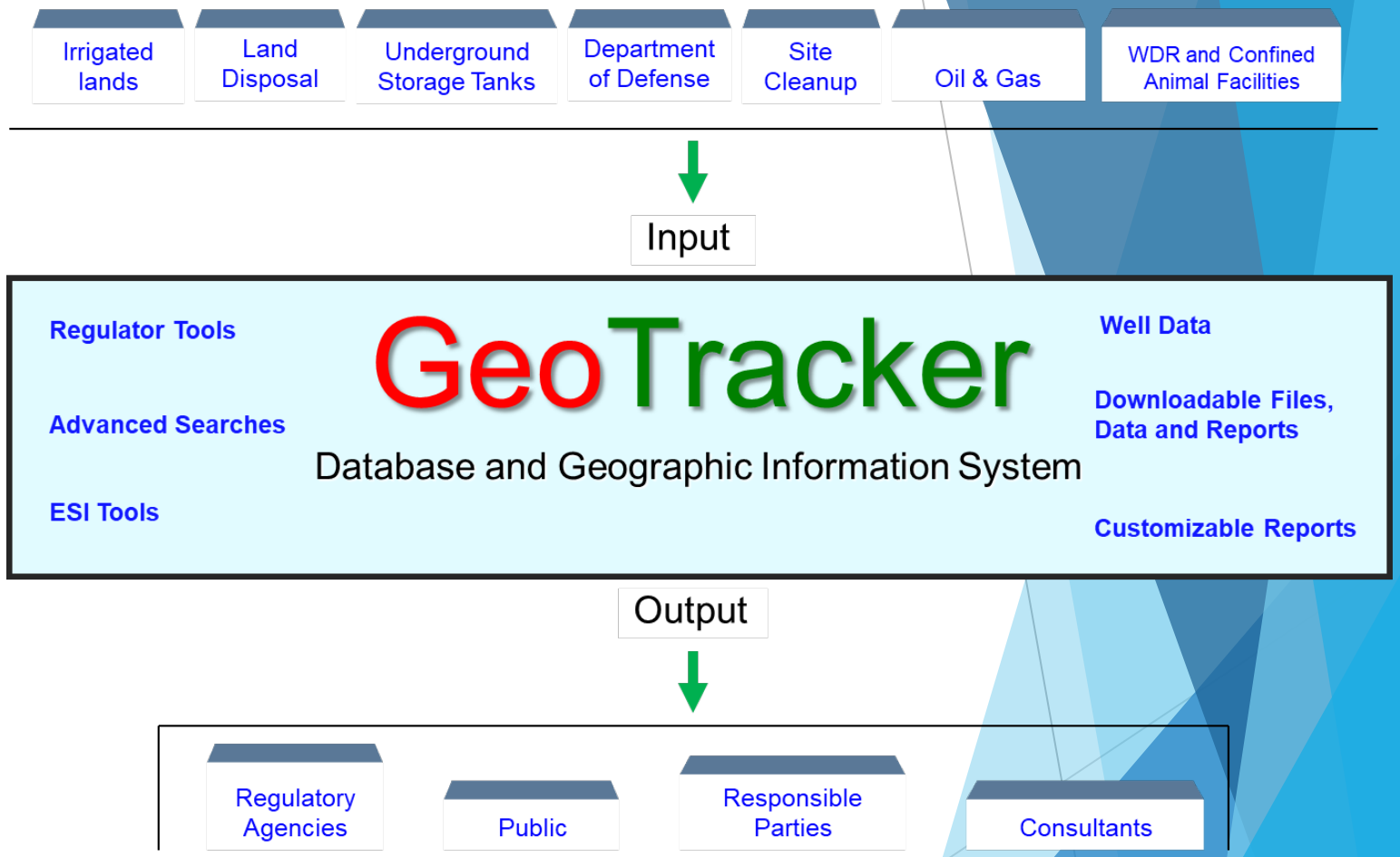
Steven Mullery

Steven.Mullery@waterboards.ca.gov

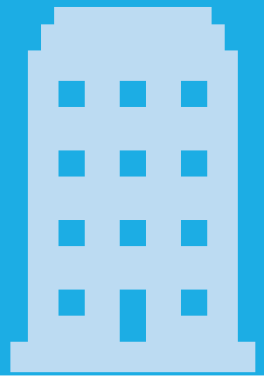
(916) 341-5850

What is GeoTracker?

- Data management system for sites that impact, or have the potential to impact, water quality in California.
  - Emphasis is groundwater.
- Tracks environmental and regulatory data for about 15 different facility types.

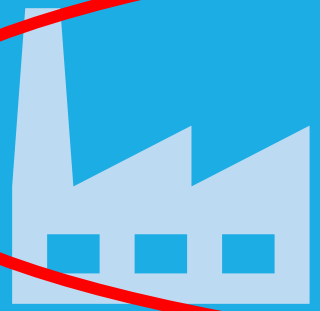


The Three Groups of GeoTracker Users



Regulatory Agencies

- Project Management
- Electronic storage of documents and data
- Transparency Public Records Act (PRA) Response



Regulated Parties

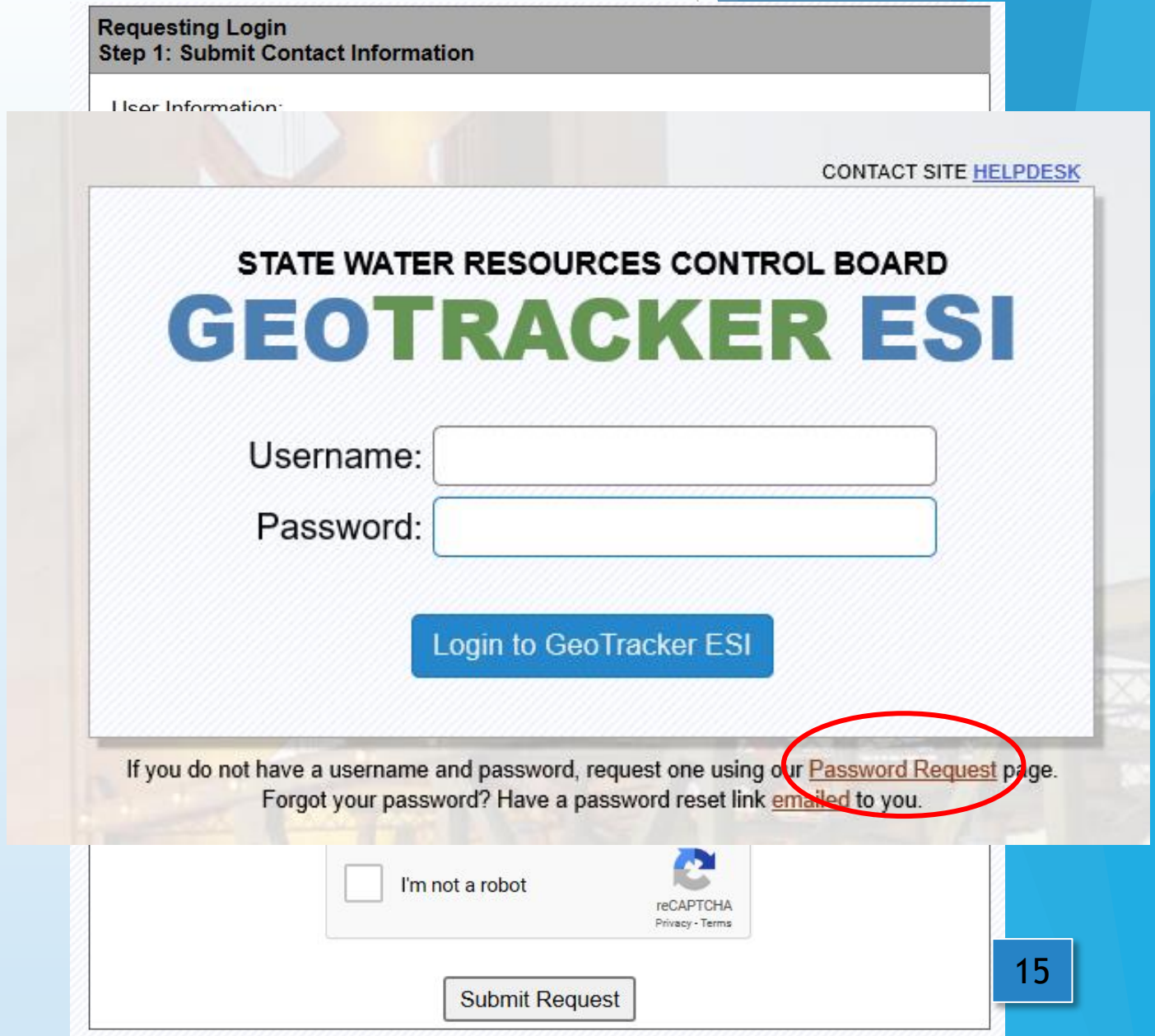
- GeoTracker Electronic Submittal of Information (ESI)
- Submitting data and reports
  https://www.waterboards.ca.gov/ust/electronic_submittal/

Public Users

- Environmental disclosure reports
- Research
  https://geotracker.waterboards.ca.gov/

Creating an Account

1. Go to the login page: https://geotracker.waterboards.ca.gov/esi/login.asp
2. Click on the “Password Request” link
3. Fill out the Electronic Form
4. Verify email address



Which Account Type to Choose?

Responsible Party (RP)

- Anyone who is affiliated with the facility
- Job title within agency does not matter
  - Example: If the City is listed as the permittee and you work for the City, sign up for a “Responsible Party” account
  - Different from account types in the California Integrated Water Quality System (CIWQS) database

Which Account Type to Choose?

Authorized Responsible Party (RP) Agent

- Consultants/Contractors/Labs only
- Agency/Permittee will not use GeoTracker

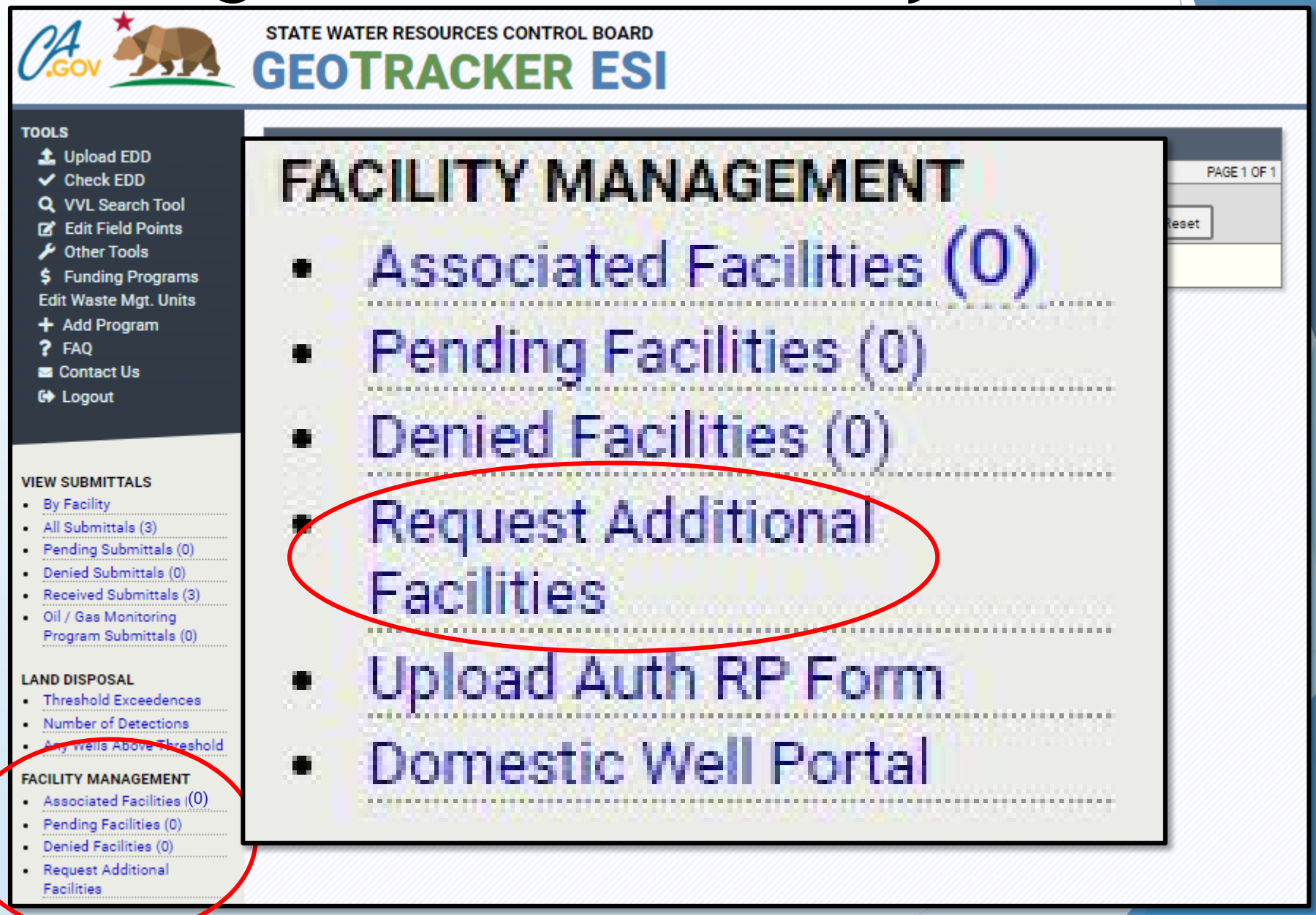
Frequently Asked Questions - Account

- How can I update/check my account information (i.e. username, agency name, email address)?
  - Contact the GeoTracker Help Desk
- Will my password expire over a set time period?
  - Accounts and passwords **do not** expire.
- Where can I reset my password?
  - Go to GeoTracker ESI login page, click on “emailed” link.

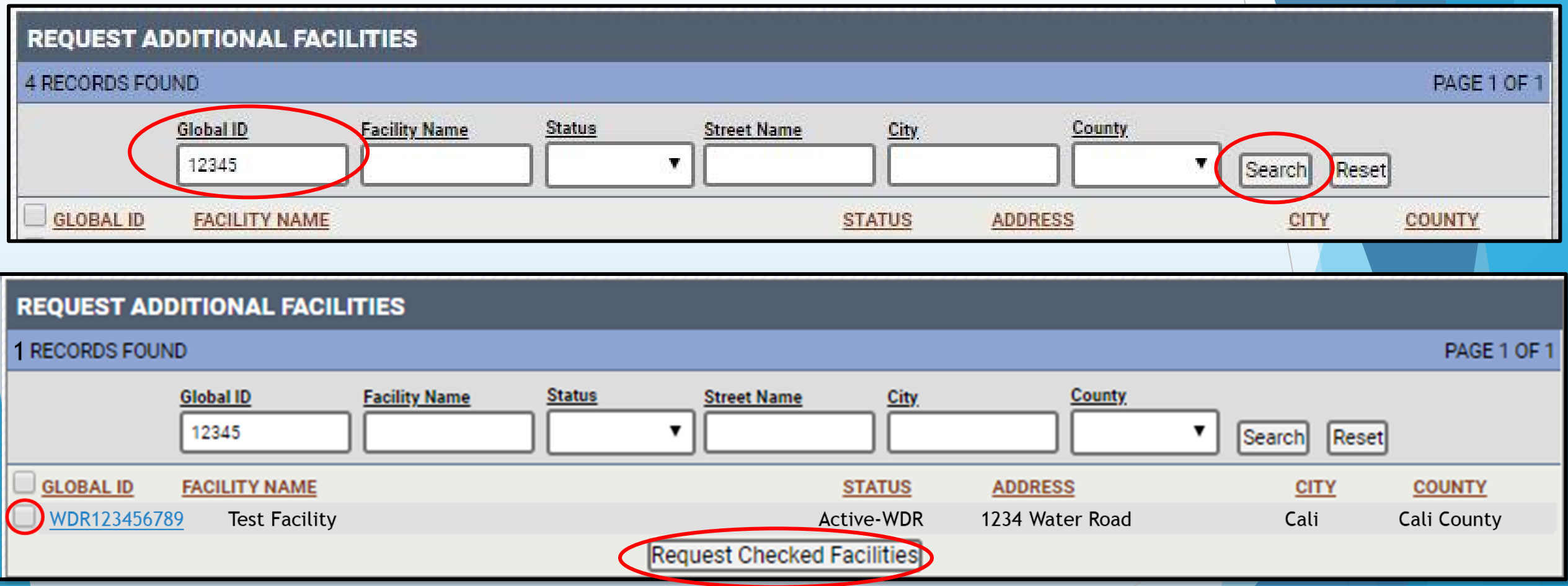
Frequently Asked Questions - Account

- Can my coworkers use my account?
  - Yes, you can share your account with other individuals in your agency.
- If I change agencies, can I still use my existing account?
  - No, please create a new account.

Requesting Access to a Facility



Requesting Access to a Facility

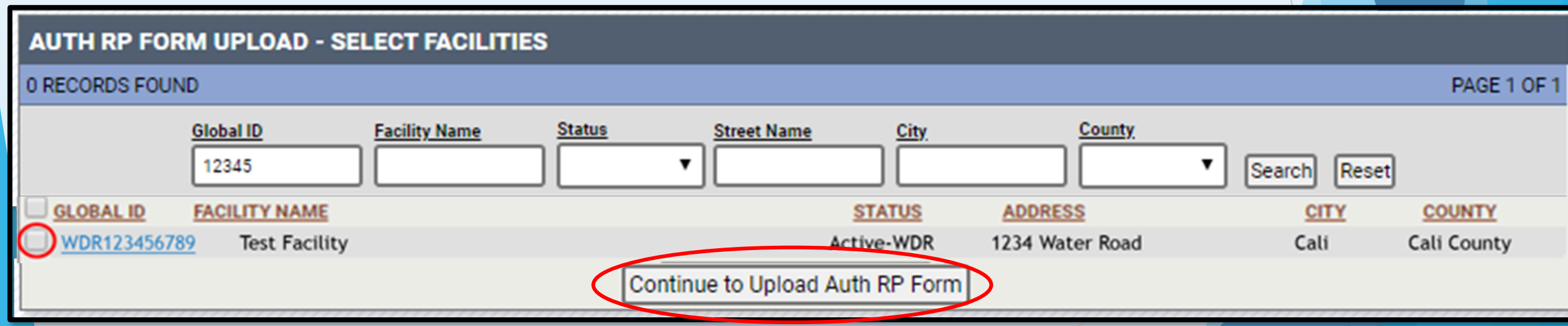


Requesting Access to a Facility

REQUEST ADDITIONAL FACILITIES

YOUR REQUEST WAS SUCCESSFUL. PLEASE CHECK YOUR "PENDING FACILITIES". IF YOU ARE A CONTRACTOR OR LABORATORY YOU NEED TO CONTACT YOUR RP AND ASK THEM TO APPROVE YOUR REQUEST(S). IF YOU ARE AN AUTHORIZED RP AGENT, YOU NEED TO UPLOAD A COMPLETED AUTHORIZED RP AGENT AUTHORIZATION FORM - (PDF | WORD) USING THE "UPLOAD AUTH RP FORM" LINK UNDER "FACILITY MANAGEMENT". IT NORMALLY TAKES 1 - 3 WORKING DAYS FOR RP REQUESTS TO BE APPROVED. FOR AUTHORIZED RP AGENTS IT NORMALLY TAKES 1 - 3 WORKING DAYS AFTER WE RECEIVE THE "AUTHORIZED RP AGENT AUTHORIZATION FORM".

Auth RP Users Only



FAQs – Access Request

- What is a Global ID?
  - Unique identifier for your facility in the GeoTracker database.
- Who receives my access request?
  - Access requests from RP or Authorized RP Agent accounts are sent to the GeoTracker Help Desk.
- What is “claiming a facility”?
  - RP or Authorized RP Agent has been approved by State Board to start submitting reports under a facility record.

FAQs – Access Request

- Do I need to request access to my facility annually?
  - No, you only need to do this once for each facility.
- Can I transfer my associated facilities to another account?
  - Yes, if the other account is with the same agency. Contact the GeoTracker Help Desk.

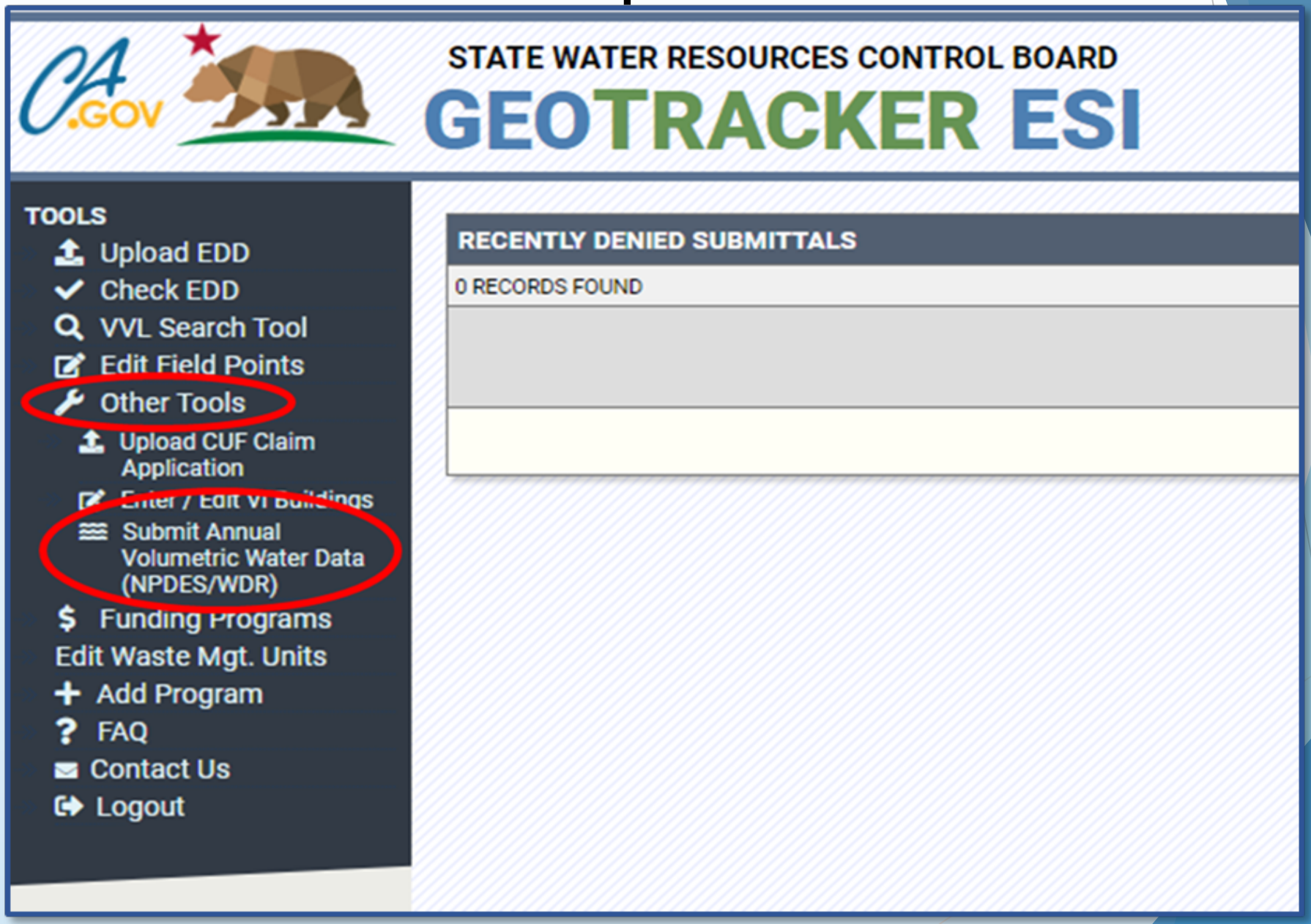
FAQs – Access Request

- I am unable to find my facility on the “Request Additional Facilities” page.
  - Verify the facility is not listed under “Associated Facilities”, “Pending Facilities” or “Denied Facilities”.
  - Less fields you enter in search, increases odds of facility showing up
  - If searching by Global ID, try entering the last 5 digits
  - Always try to search by Global ID (if possible) – most reliable
  - Contact the GeoTracker Help Desk.
- How do I know when I am approved?
  - Facility will be listed under “Associated Facilities”

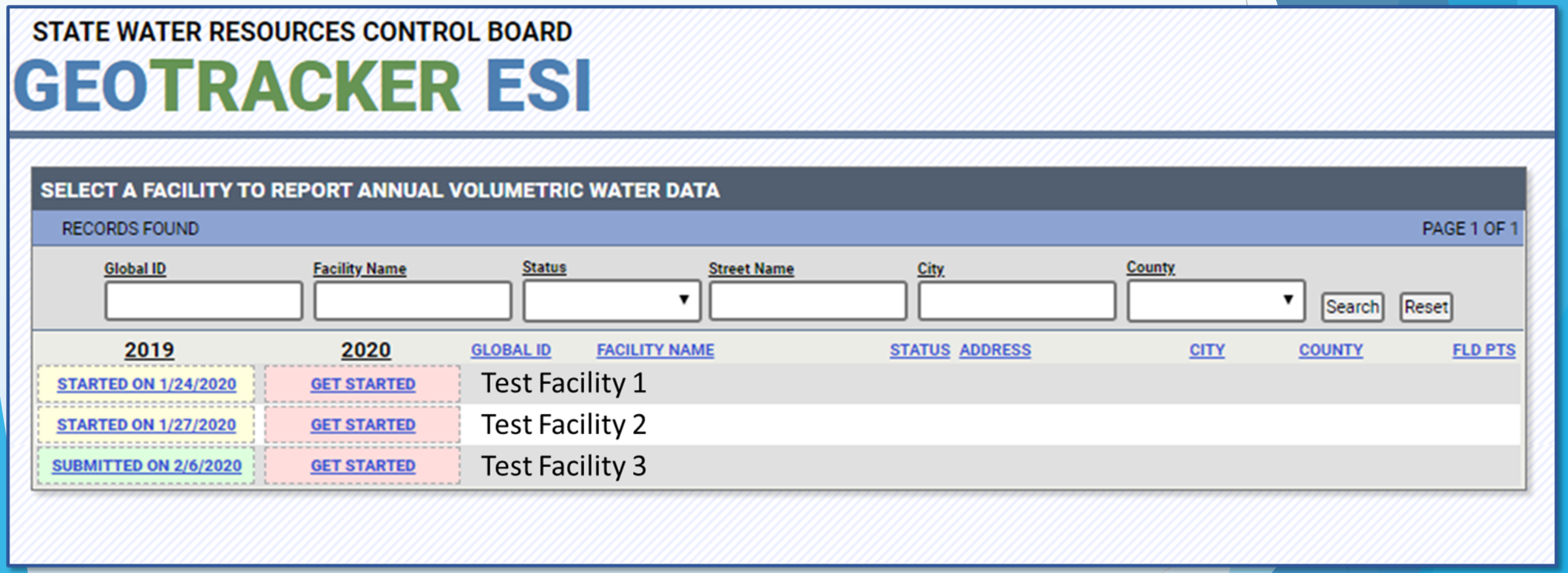
FAQs – Access Request

- What if my request was denied?
  - Check your email. The GeoTracker Help Desk will contact you by email and explain why the request was denied.
- What is an Authorization Form? Why do Contractors/Consultants/Labs need to submit it to the Water Board?
  - An Authorization Form is a formal document that states this outside party will be completing the electronic reporting on behalf of the Permittee/Agency. This form is retained in GeoTracker for our records.

Volumetric Annual Report



Volumetric Annual Report



FAQs – Volumetric Annual Report

- I have access to my facility, but I do not see the report.
  - Contact the GeoTracker Help Desk or the Recycled Water Help Desk.
- Can I generate a pdf of completed report?
  - Not available for this reporting period.
- What internet browser can I use to complete the report?
  - Any internet browser is fine.

Contact Us

Hamid Foolad

Hamid.Foolad@waterboards.ca.gov

(916) 341-5791

Steven Mullery

Steven.Mullery@waterboards.ca.gov

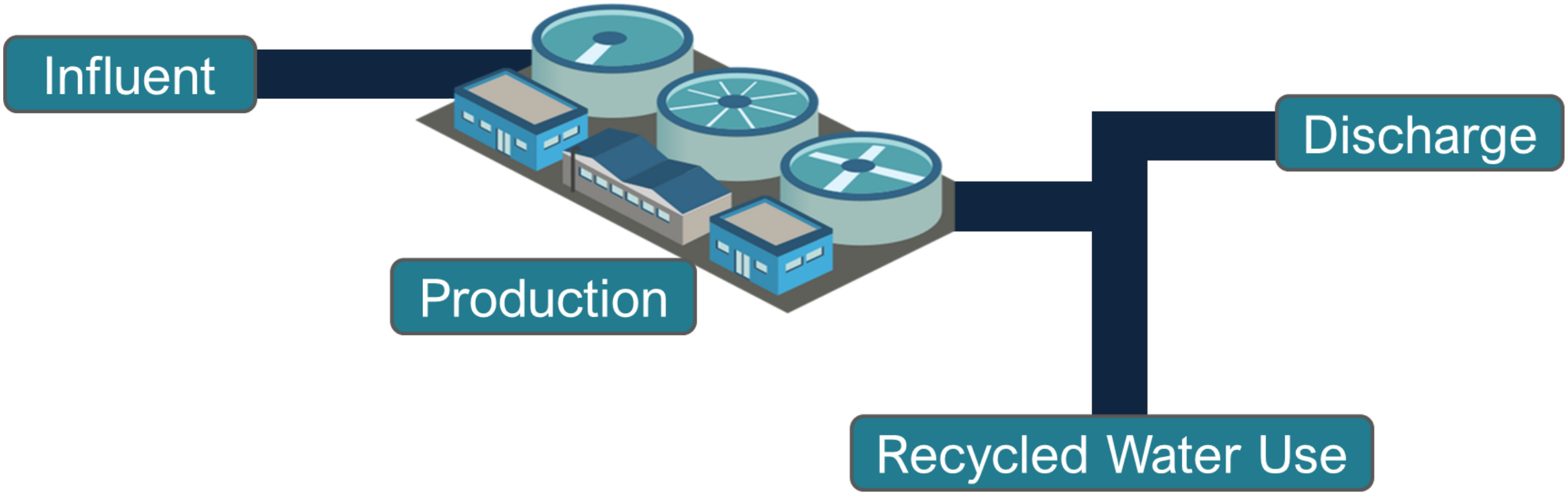
(916) 341-5850

GeoTracker Help Desk

GeoTracker@waterboards.ca.gov

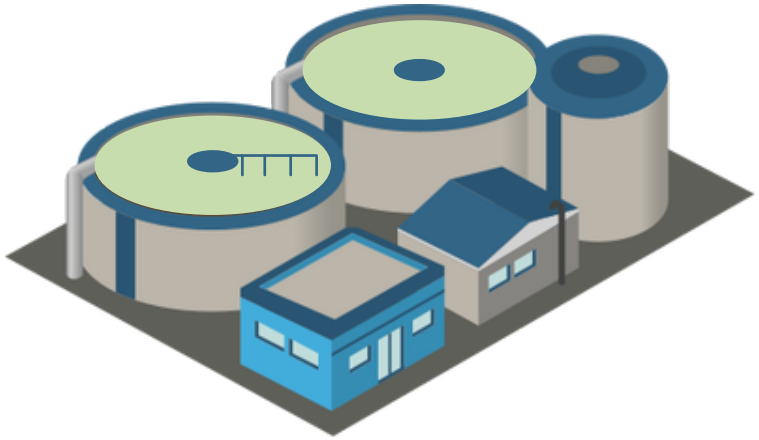
1-866-480-1028

VOLUMETRIC WATER REPORTING REQUIREMENTS

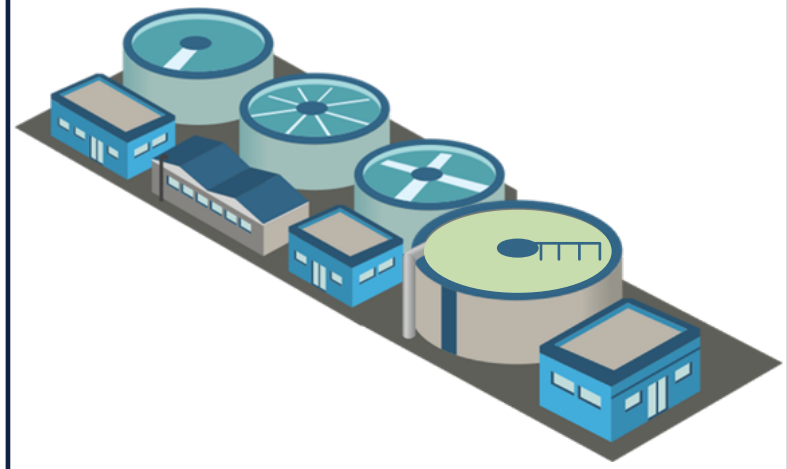


ANNUAL VOLUMETRIC REPORTING	WASTEWATER TREATMENT PLANTS WITHOUT RECYCLING	WASTEWATER TREATMENT PLANTS WITH RECYCLING	WATER RECYCLING TREATMENT PLANTS
Influent (monthly)	X	X	
Production (monthly)	X	X	X
Discharge (monthly)	X	X	X
Reuse (monthly)		X	X
Reuse by Category (annually)		X	X

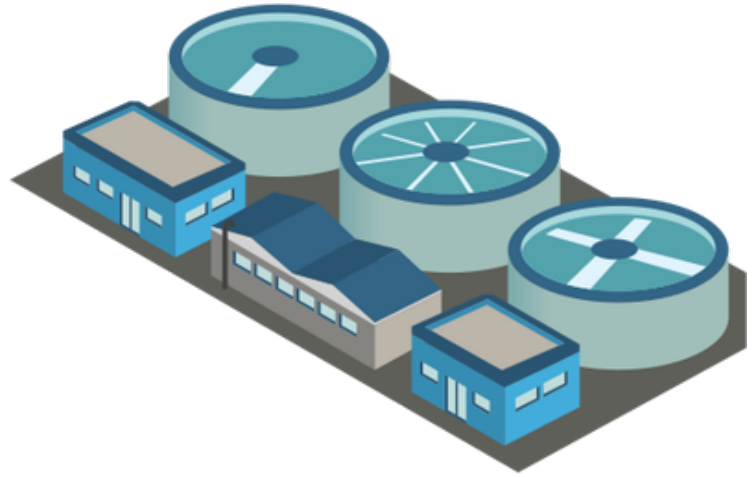
VOLUMETRIC REPORTING REQUIREMENTS



Wastewater Treatment Plant



Wastewater Treatment Plant With Recycled Water



Recycled Water Producer

FACILITY CLASSIFICATION

FACILITY CLASSIFICATION – SECTION I

STATE WATER RESOURCES CONTROL BOARD

GEOTRACKER ESI

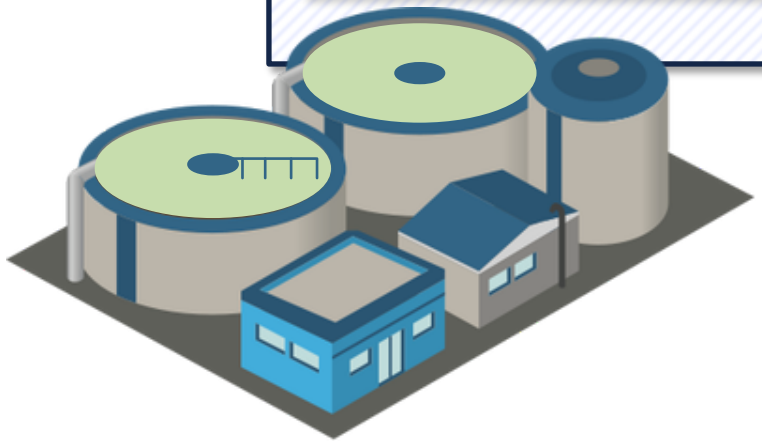
ANNUAL VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER

TEST FACILITY

Annual Volumetric Report 2019

SECTION I - FACILITY CLASSIFICATION

1. In 2019, did the facility produce recycled water consistent with California Code of Regulations, title 22? ○ Yes ◉ No



Wastewater Treatment Plants

FACILITY CLASSIFICATION – SECTION I

STATE WATER RESOURCES CONTROL BOARD

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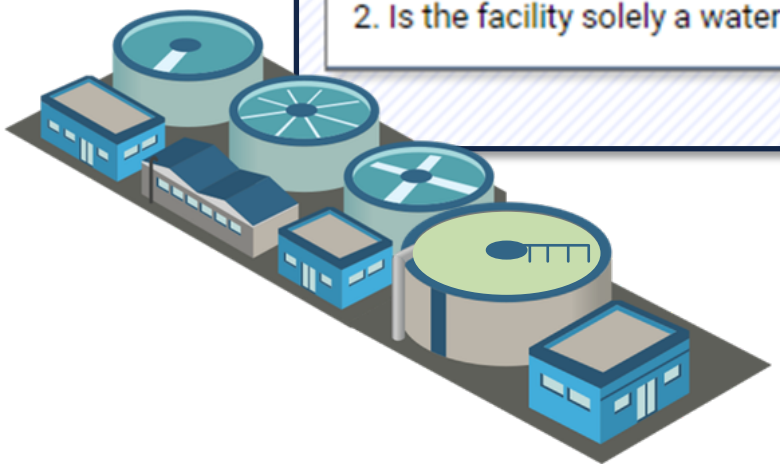
ANNUAL VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER

TEST FACILITY

Annual Volumetric Report 2019

SECTION I - FACILITY CLASSIFICATION

1. In 2019, did the facility produce recycled water consistent with California Code of Regulations, title 22?	(●) Yes ( ) No
2. Is the facility solely a water recycling treatment plant? (not treating raw sewage Influent)	( ) Yes (●) No



Wastewater Treatment Plants with Recycled Water

FACILITY CLASSIFICATION – SECTION I

STATE WATER RESOURCES CONTROL BOARD

GEOTRACKER ESI

ANNUAL VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER

TEST FACILITY

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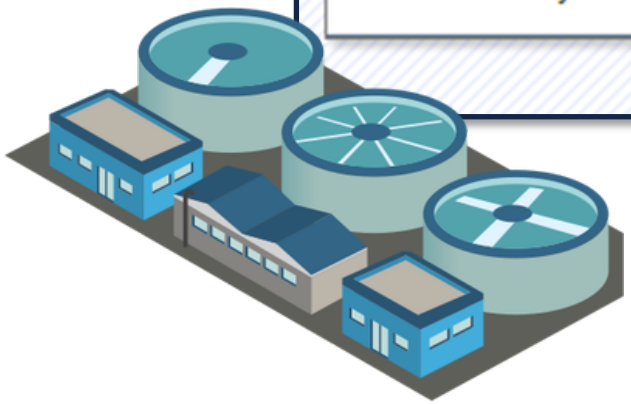


Water Recycling Treatment Plants

STATE WATER RESOURCES CONTROL BOARD

GEOTRACKER ESI

ANNUAL VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER

TEST FACILITY

Annual Volumetric Report 2019

SECTION I - FACILITY CLASSIFICATION

1. In 2019, did the facility produce recycled water consistent with California Code of Regulations, title 22? ○ Yes ◉ No

SECTION II - MONTHLY VOLUMETRIC REPORTING

Month	Status	Influent (Acre-ft)	Discharge (Acre-ft)	
January	Incomplete			ADD VOLUMETRIC DATA
February	Incomplete			ADD VOLUMETRIC DATA
March	Incomplete			ADD VOLUMETRIC DATA
April	Incomplete			ADD VOLUMETRIC DATA
May	Incomplete			ADD VOLUMETRIC DATA
June	Incomplete			ADD VOLUMETRIC DATA
July	Incomplete			ADD VOLUMETRIC DATA
August	Incomplete			ADD VOLUMETRIC DATA
September	Incomplete			ADD VOLUMETRIC DATA
October	Incomplete			ADD VOLUMETRIC DATA
November	Incomplete			ADD VOLUMETRIC DATA
December	Incomplete			ADD VOLUMETRIC DATA

ANNUAL VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER BACK

Test Facility

Annual Volumetric Report 2019

MONITORING - JANUARY 2019

☐ MARK THIS CHECKBOX IF THIS FACILITY WAS NON-OPERATIONAL IN JANUARY 2019

INFLUENT

1. What is the influent volume of wastewater entering the treatment plant for the month of January 2019?

Total Influent Volume: [ ] Acre-Feet ○ Metered ○ Estimated

TREATMENT & DISCHARGE / DISTRIBUTION

TREATMENT DEFINITIONS | DISCHARGE DEFINITIONS

2. What is the volume of effluent discharged from the treatment plant for the month of January 2019 specifying the level of treatment? (If the total treated water volume is discharged/distributed to different locations, use the + to add more)

⊞ Treatment Level 1: [▾] Discharged / Distributed To: [▾] [ ] Acre-Feet ○ Metered ○ Estimated

Total Effluent Discharged (calculated): 0 **Acre-Feet**

Explanation for why Total Effluent Discharged is not within 10% of the Influent Volume:

Save Changes

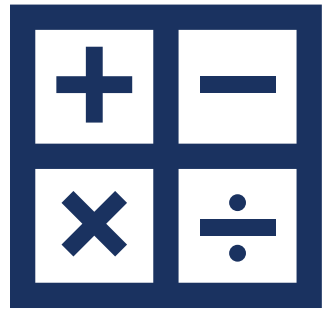
UNIT CONVERSION

Volume is required to be entered in Acre-Feet. To convert from gallons per day to acre-feet per month, use the following formula:

Divide the gallons per day value by 10,713

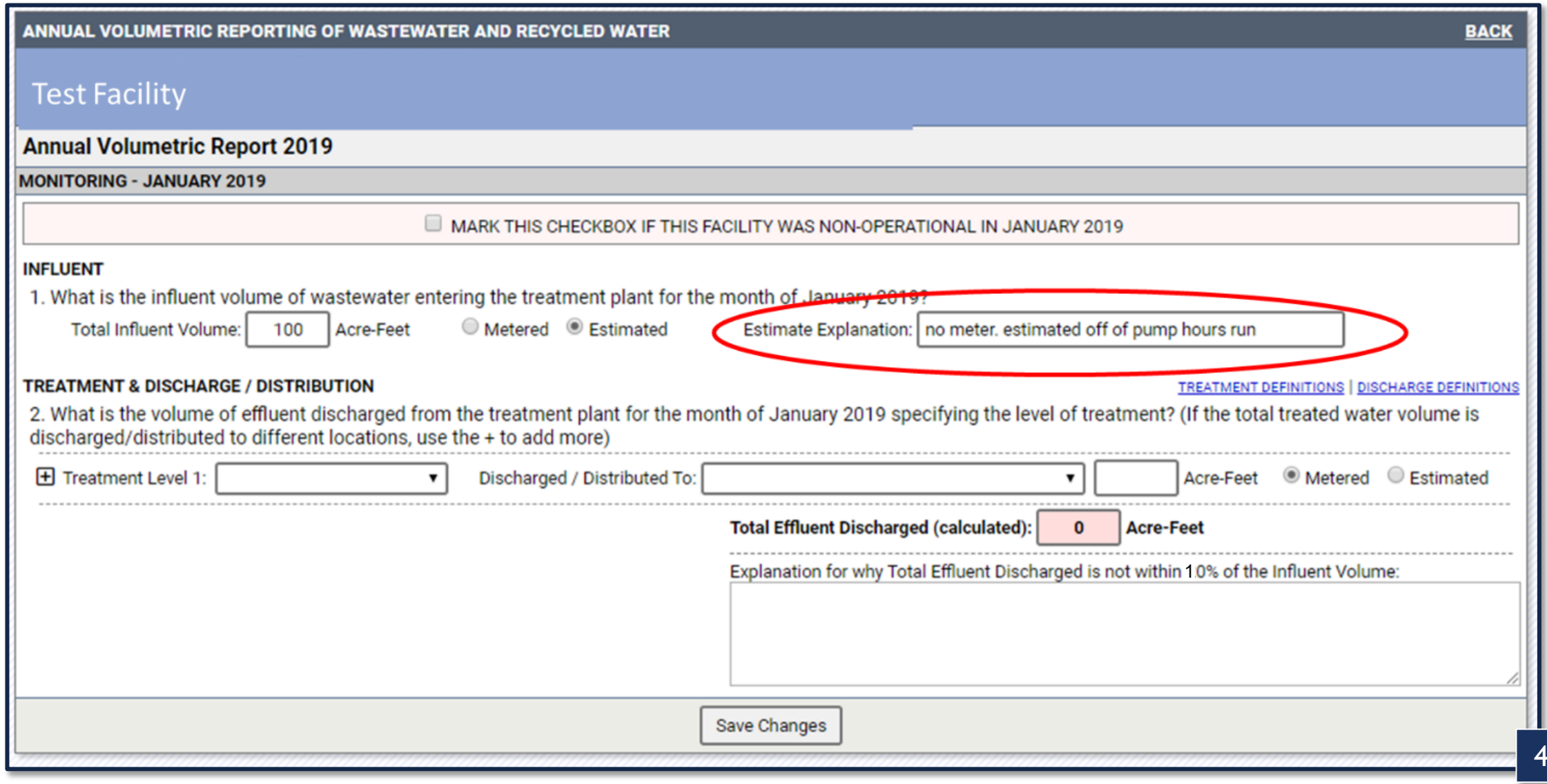
$$\frac{10{,}713\ \frac{gallons}{day}}{10{,}713} = 1.0\ \frac{Acre\ Feet}{Month}$$

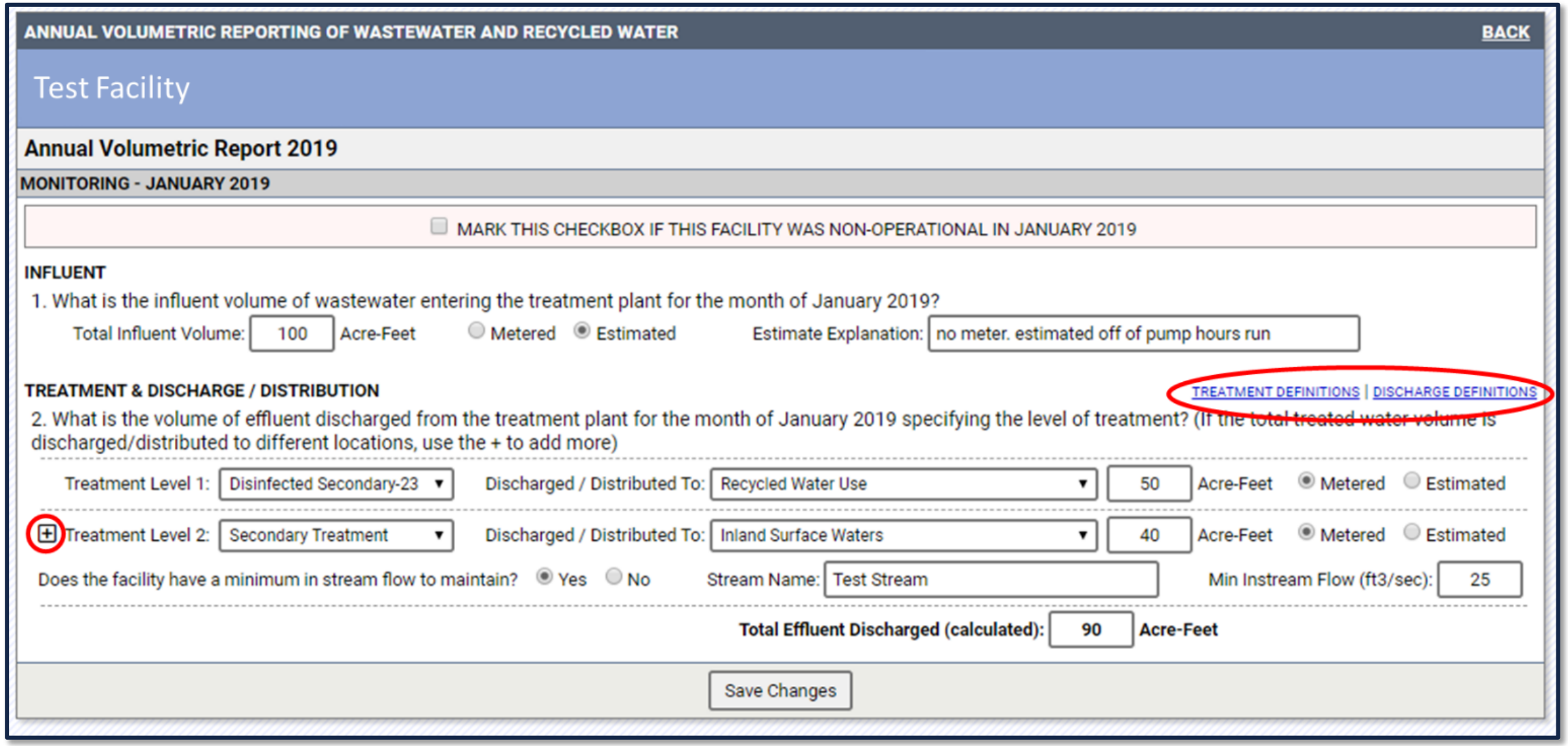
Example:



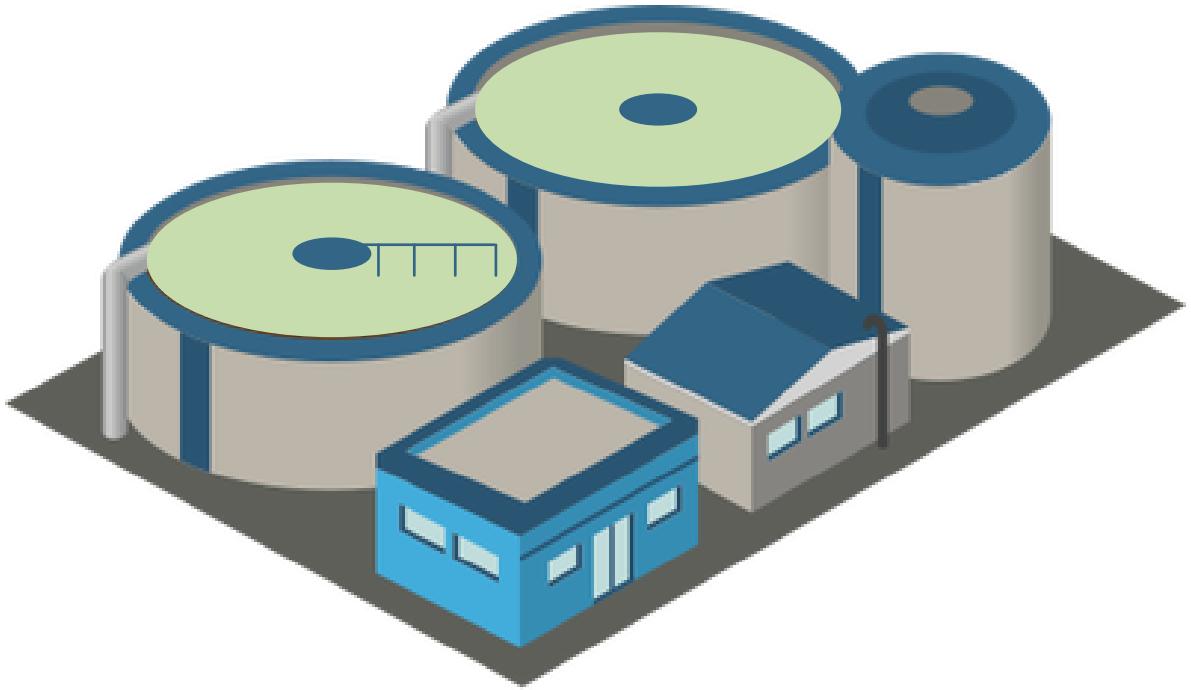
$$\frac{30{,}000\ \frac{gallons}{day}}{10{,}713} = 2.8\ \frac{Acre\ Feet}{Month}$$

EXPLANATIONS




ANNUAL VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER
BACK
Test Facility
Annual Volumetric Report 2019
MONITORING - JANUARY 2019
MARK THIS CHECKBOX IF THIS FACILITY WAS NON-OPERATIONAL IN JANUARY 2019
INFLUENT
1. What is the influent volume of wastewater entering the treatment plant for the month of January 2019?
Total Influent Volume: 100 Acre-Feet Metered Estimated Estimate Explanation: no meter. estimated off of pump hours run
TREATMENT & DISCHARGE / DISTRIBUTION
TREATMENT DEFINITIONS | DISCHARGE DEFINITIONS
2. What is the volume of effluent discharged from the treatment plant for the month of January 2019 specifying the level of treatment? (If the total treated water volume is discharged/distributed to different locations, use the + to add more)
Treatment Level 1: Disinfected Secondary-23 Discharged / Distributed To: Recycled Water Use 50 Acre-Feet Metered Estimated
Treatment Level 2: Secondary Treatment Discharged / Distributed To: Inland Surface Waters 40 Acre-Feet Metered Estimated
Does the facility have a minimum in stream flow to maintain? Yes No Stream Name: Test Stream Min Instream Flow (ft3/sec): 25
Total Effluent Discharged (calculated): 90 Acre-Feet
Save Changes

Wastewater Treatment Plant

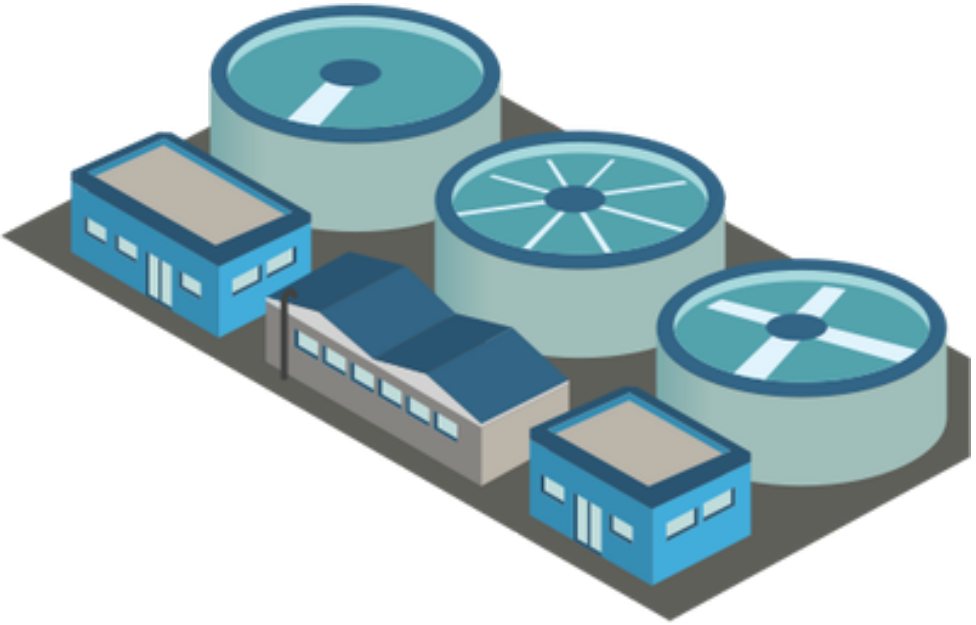


- Primary Treatment
- Secondary Treatment
- Tertiary Treatment

Discharge:

- Inland Surface Waters
- Enclosed bays, estuaries and coastal lagoons, and ocean waters.
- Natural systems
- Underground injection wells
- Land
- Recycled Water Producer

Facilities Producing Recycled Water



Title 22 Treatment Levels:

- Undisinfected secondary
- Disinfected secondary
- Disinfected secondary-23
- Disinfected secondary-2.2
- Disinfected tertiary
- Full advanced treatment

Distribution:

- Inland Surface Waters
- Enclosed bays, estuaries and coastal lagoons, and ocean waters.
- Natural systems
- Underground injection wells
- Land
- Recycled Water Use
- Recycled Water Producer

ANNUAL VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER BACK

Test Facility

Annual Volumetric Report 2019

MONITORING - JANUARY 2019

☐ MARK THIS CHECKBOX IF THIS FACILITY WAS NON-OPERATIONAL IN JANUARY 2019

INFLUENT

1. What is the influent volume of wastewater entering the treatment plant for the month of January 2019?

Total Influent Volume: 100 Acre-Feet ○ Metered ◉ Estimated Estimate Explanation: no meter. estimated off of pump hours run

TREATMENT & DISCHARGE / DISTRIBUTION

TREATMENT DEFINITIONS | DISCHARGE DEFINITIONS

2. What is the volume of effluent discharged from the treatment plant for the month of January 2019 specifying the level of treatment? (If the total treated water volume is discharged/distributed to different locations, use the + to add more)

Treatment Level 1: Disinfected Secondary-23 Discharged / Distributed To: Recycled Water Use 50 Acre-Feet ◉ Metered ○ Estimated

⊞ Treatment Level 2: Secondary Treatment Discharged / Distributed To: Inland Surface Waters 20 Acre-Feet ◉ Metered ○ Estimated

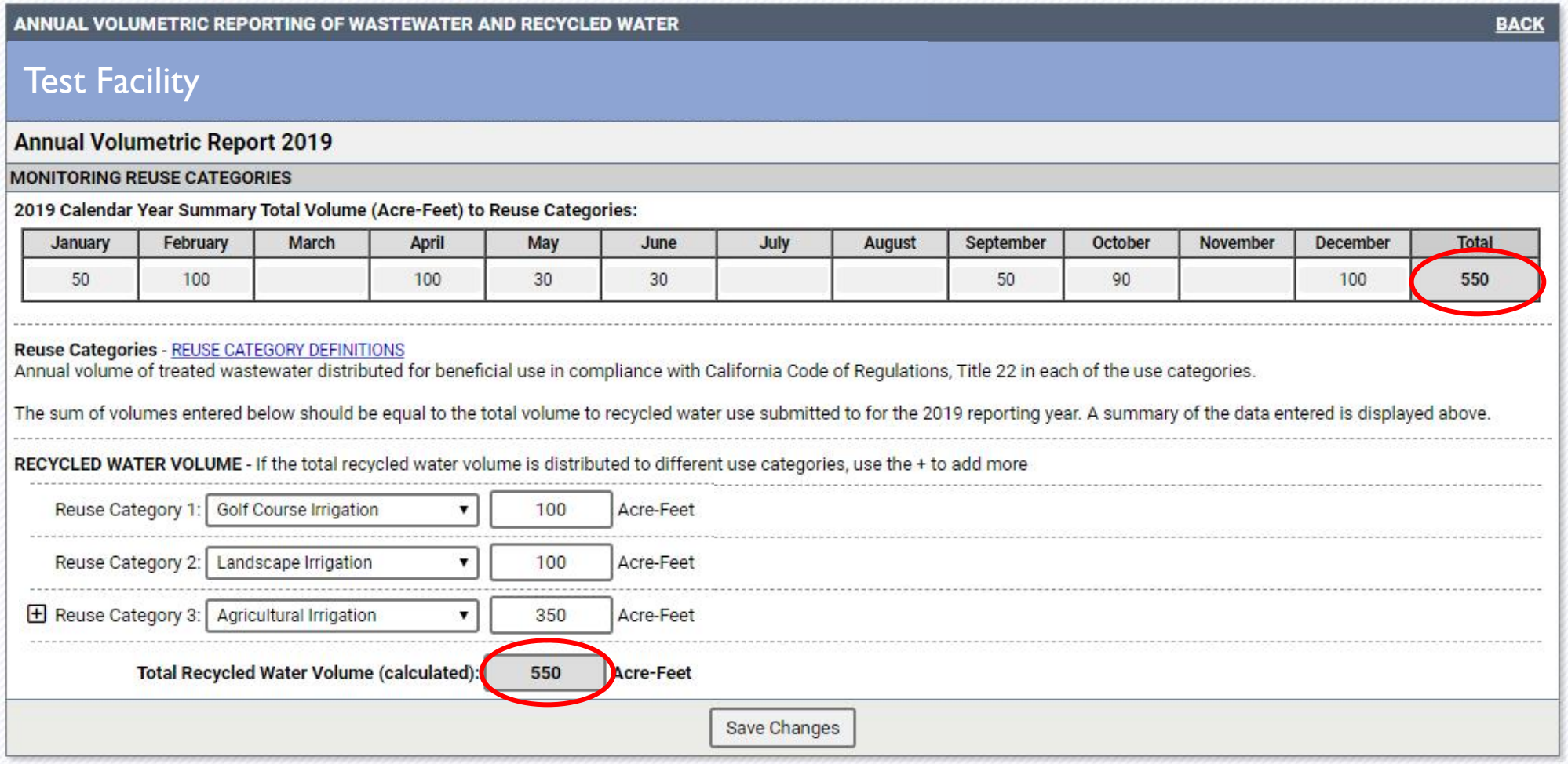
Does the facility have a minimum in stream flow to maintain? ◉ Yes ○ No Stream Name: Test Stream Min Instream Flow (ft3/sec): 25

Total Effluent Discharged (calculated): 70 Acre-Feet

Explanation for why Total Effluent Discharged is not within 10% of the Influent Volume:

water stored in ponds

Save Changes



Recycled Water Use Categories:

- Agricultural irrigation
- Landscape irrigation
- Golf course irrigation
- Commercial application
- Industrial application
- Geothermal energy production
- Other non-potable uses
- Groundwater recharge
- Seawater intrusion barrier
- Reservoir water augmentation
- Raw water augmentation
- Other potable uses

ANNUAL VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER

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Annual Volumetric Report 2019

SECTION I - FACILITY CLASSIFICATION

1. In 2019, did the facility produce recycled water consistent with California Code of Regulations, title 22? (●) Yes ( ) No

2. Is the facility solely a water recycling treatment plant? (not treating raw sewage Influent) (●) Yes ( ) No

SECTION II - MONTHLY VOLUMETRIC REPORTING

Month	Status	Influent (Acre-ft)	Discharge (Acre-ft)	Reuse (Acre-ft)	
January	Completed	100	40	50	EDIT VOLUMETRIC DATA
February	Completed	100	5	100	EDIT VOLUMETRIC DATA
March	Completed	100			EDIT VOLUMETRIC DATA
April	Completed	100	50	100	EDIT VOLUMETRIC DATA
May	Completed	100	50	30	EDIT VOLUMETRIC DATA
June	Completed	100		30	EDIT VOLUMETRIC DATA
July	Completed	10	10		EDIT VOLUMETRIC DATA
August	Completed	100			EDIT VOLUMETRIC DATA
September	Completed	100	20	50	EDIT VOLUMETRIC DATA
October	Completed	50	50	90	EDIT VOLUMETRIC DATA
November	Completed	25	25		EDIT VOLUMETRIC DATA
December	Completed	100	95	100	EDIT VOLUMETRIC DATA

SECTION III - ANNUAL REUSE CATEGORIES

Status: Completed EDIT VOLUMETRIC DATA

SECTION IV - REVIEW, CERTIFICATION AND SUBMISSION

I certify under penalty of law that this document, including all attachments and supplemental information, was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment.

☐ **I Agree**

ANNUAL VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER

BACK TO PROJECT LISTING

Test Facility

Annual Volumetric Report 2019

SECTION I - FACILITY CLASSIFICATION

1. In 2019, did the facility produce recycled water consistent with California Code of Regulations, title 22? ○ Yes ◉ No

SECTION II - MONTHLY VOLUMETRIC REPORTING

Month	Status	Influent (Acre-ft)	Discharge (Acre-ft)	
January	Completed	0	0	EDIT VOLUMETRIC DATA
February	Completed	0	0	EDIT VOLUMETRIC DATA
March	Completed	0	0	EDIT VOLUMETRIC DATA
April	Completed	0	0	EDIT VOLUMETRIC DATA
May	Completed	0	0	EDIT VOLUMETRIC DATA
June	Completed	0	0	EDIT VOLUMETRIC DATA
July	Completed	0	0	EDIT VOLUMETRIC DATA
August	Completed	0	0	EDIT VOLUMETRIC DATA
September	Completed	0	0	EDIT VOLUMETRIC DATA
October	Completed	0	0	EDIT VOLUMETRIC DATA
November	Completed	0	0	EDIT VOLUMETRIC DATA
December	Completed	0	0	EDIT VOLUMETRIC DATA

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☑ I Agree Save and Submit

ANNUAL VOLUMETRIC REPORTING OF WASTEWATER AND RECYCLED WATER

BACK TO PROJECT LISTING

Test Facility

Annual Volumetric Report 2019

SECTION I - FACILITY CLASSIFICATION

1. In 2019, did the facility produce recycled water consistent with California Code of Regulations, title 22? ○ Yes ◉ No

SECTION II - MONTHLY VOLUMETRIC REPORTING

Month	Status	Influent (Acre-ft)	Discharge (Acre-ft)	
January	Completed	0	0	VIEW VOLUMETRIC DATA
February	Completed	0	0	VIEW VOLUMETRIC DATA
March	Completed	0	0	VIEW VOLUMETRIC DATA
April	Completed	0	0	VIEW VOLUMETRIC DATA
May	Completed	0	0	VIEW VOLUMETRIC DATA
June	Completed	0	0	VIEW VOLUMETRIC DATA
July	Completed	0	0	VIEW VOLUMETRIC DATA
August	Completed	0	0	VIEW VOLUMETRIC DATA
September	Completed	0	0	VIEW VOLUMETRIC DATA
October	Completed	0	0	VIEW VOLUMETRIC DATA
November	Completed	0	0	VIEW VOLUMETRIC DATA
December	Completed	0	0	VIEW VOLUMETRIC DATA

SECTION IV - REVIEW, CERTIFICATION AND SUBMISSION

UNSUBMIT FORM

THIS FORM WAS SUCCESSFULLY SUBMITTED ON 2/28/2020 2:42:51 PM

I certify under penalty of law that this document, including all attachments and supplemental information, was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment.

WEBINAR QUESTIONS

Please email any questions to:

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waterboards.ca.gov/recycledwaterpolicy