

4DD Sample Checklist

NOTICE OF NONPOINT SOURCE INSPECTION



City of Palo Alto

Environmental Compliance Division
2501 Embarcadero Way, Palo Alto, CA 94303
Telephone: 415-329-2598 Fax: 415-494-3531

Facility Name:	Inspection Date/Time:
Site Address:	SIC Code:
Contact Person/Title:	Primary Activity: Industrial/Commercial/Construction
Telephone:	

Item	Section	Storm Water Problem	Recommended Control Measures	Compliance Date	Results*
OI has been submitted:		Yes No N/A	SWPPP & SWMP are available:		Yes No N/A

Comments/Referrals

No Storm Water Problems Observed for this Inspection

You are hereby notified to implement all recommended control measures noted above on or before the compliance date(s). Time granted for the implementation of control measures does not preclude any enforcement actions by the City or other agencies.

Inspector: _____ **Received by:** _____

Reinspections: / / () / / () / / ()
Date & Initial Date & Initial Date & Initial

SECTIONS & DESCRIPTIONS

Section 2

Indoor Activities

- 2-1. Floor cleaning water improperly disposed.
- 2-2. Equipment cleaning wastewater improperly disposed.
- 2-3. Mfg. residues, spills, leaks properly cleaned.

Section 3

Outdoor Activities

- 3-1. Vehicle and equipment fueling (tank farm).
- 3-2. Vehicle and equipment washing: mats, filters, screens.
- 3-3. Vehicle and equipment maintenance and repair.
- 3-4. Storage and handling of raw materials, products and by-products.
- 3-5. Waste storage, handling and disposal (i.e., Hazardous Materials).
- 3-6. General construction activities/erosion.
- 3-7. Pavement cleaning or power washing (steam).
- 3-8. Scrap yards/Equipment/Vehicle storage.
- 3-9. Process residues.
- 3-10. General housekeeping.
- 3-11. Irrigation and landscape maintenance.

Section 4

Equipment

- 4-1. Air Compressors.
- 4-2. Air conditioning, chillers, refrigeration.
- 4-3. Air scrubbers.
- 4-4. Basement parking lots (sumps).
- 4-5. Boilers.
- 4-6. Catch basin/Drop inlet condition.
- 4-7. Compactors/Dumpsters.
- 4-8. Cooling tower blow down.
- 4-9. Emergency shower drains.
- 4-10. Filter back flushing.
- 4-11. Floor sinks/drains.
- 4-12. Grease interceptors/Tallow bin.
- 4-13. Groundwater treatment discharge.
- 4-14. Groundwater dewatering devices.
- 4-15. Loading/Unloading.
- 4-16. Parking lot.
- 4-17. Ponds/Fountains
- 4-18. Roof (vent)/Other roof equipment.
- 4-19. R.O./D.I. units.

Abbreviations/Definitions

NOI - Notice of Intent for the coverage under the States NPDES General Permit for dischargers of storm water associated with industrial activity in the Santa Clara County to the South San Francisco Bay (Order No. 92-011, NPDES No. CAG612001) which is submitted to the California Regional Water Quality Control Board S.F. Bay Region.

SWMP - Storm Water Monitoring Plan

SWPPP - Storm Water Pollution Prevention Plan

NPDES - National Pollutant Discharge Elimination System

BMP - Best Management Practices

SIC - Standard Industrial Classifications Code

Mandatory Industries - A permit is required in any case

Conditional Industries - A permit is required only if materials, Machinery, or Products are exposed to stormwater.

Non-regulated - Those industries which were not identified by the Federal Storm Water Regulations/EPA Categories which are subject to storm water runoff.

Agency Phone Numbers
RWQCB (510) 286-1255
SCVWD (408) 265-2600
Fish & Game (408) 649-2370