

A photograph of a concrete weir structure in a stream. A metal box is mounted on top of the weir, and a vertical ruler is placed against it to measure water level. The stream is shallow and rocky, with water flowing over the weir. The background shows tall grass and some trees.

Water Rights Reporting Requirements



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STATE WATER RESOURCES CONTROL BOARD
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Goal of Question and Answer Session

- The goal of this session is to review the reporting requirements for holders of permits, licenses, statements, registrations, and certificates.



Why Measure and Report?

- The implementation of improved measurement and reporting will:
 - Improve water right administration.
 - Improve transparency of diversion records allowing all water users to more efficiently manage and use available water supplies.
 - Improve the protection of public trust resources.

Am I Required to Report?

- If you divert and use water from a surface water source such as a lake, creek, stream, or river, OR you divert water from a subterranean stream that flows in a known and definite channel, California law requires you to report your diversion and use to the State Water Board, Division of Water Rights.

Reporting Exception in Watermaster Service Areas

Water Code, § 5101: a statement of water diversion and use is not required to be filed if the diversion is any of the following:

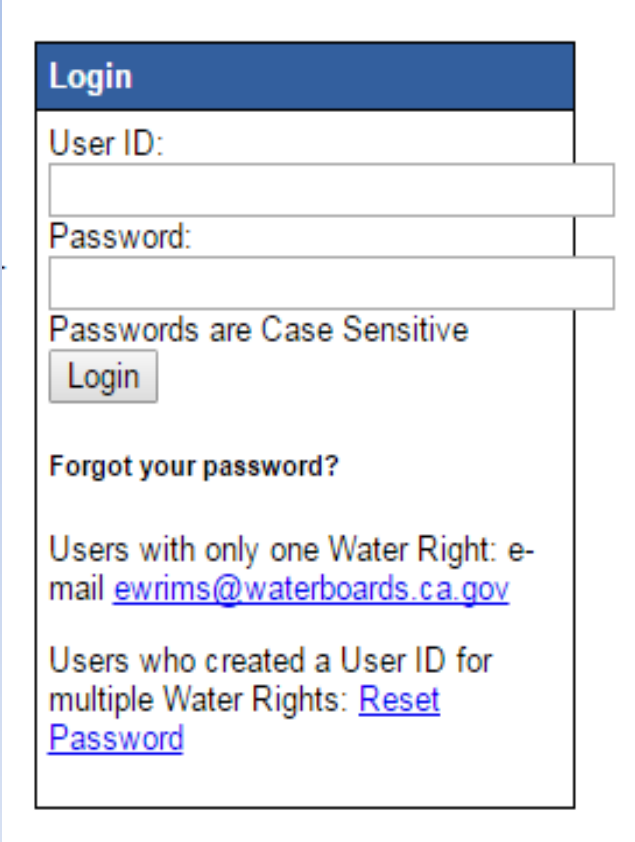
- **(d) Regulated by a watermaster appointed by the department and included in annual reports filed with a court or the board by the watermaster**, which reports identify the persons who have diverted water and describe the general purposes and the place, the use, and the quantity of water that has been diverted from each source.
- **(e) Included in annual reports filed with a court or the board by a watermaster appointed by a court or pursuant to statute** to administer a final judgment determining rights to water, which reports identify the persons who have diverted water and give the general place of use and the quantity of water that has been diverted from each source.
- Registrations, permits, licenses, and certificates are required to measure (Wat. Code, §§ 1840, 1841).

Annual Reporting Requirements

- Water use reports shall be filed on an annual basis and shall document diversions made during the prior calendar year.
- Reports for permits, licenses, registrations (domestic, stock, and small irrigation), and stock pond certificates are due April 1.
- Reports for Statements are due July 1.

ON-LINE REPORTING

- On-line reporting is required for all water use reports.
- The Report Management System (RMS) is used by water right holders to submit the reports.



The image shows a screenshot of a web-based login form. At the top, there is a blue header with the word "Login" in white. Below the header, there are two input fields: "User ID:" followed by a white text box, and "Password:" followed by a white text box. Below the password field, the text "Passwords are Case Sensitive" is displayed. A grey "Login" button is positioned below this text. Further down, there is a link "Forgot your password?". At the bottom, there are two lines of text: "Users with only one Water Right: e-mail ewrims@waterboards.ca.gov" and "Users who created a User ID for multiple Water Rights: [Reset Password](#)".

On-Line Reporting

- Four types of water use reports are currently supported by RMS:
 - Supplemental Statement of Diversion and Use
 - Report of Licensee
 - Progress Report by Permittee
 - Groundwater Extraction Notice
- Starting in 2017, the RMS will also support annual water use reports for diversions made under registrations (domestic, stock, and small irrigation) and stock pond certificates.

Annual Water Use Report - Content

- General Information on the water right.
- Monthly quantities of water directly diverted, diverted to storage, and used.
- Beneficial use of water.
- Diversion works.
- Measurement information, if required.
- Conservation information.
- Additional comments/attachments.
- Contact info for the person filing the report.


Determining Monthly Diversion Amounts

- For diversions greater than 10 acre-feet, a measurement device or method should be used by the diverter to calculate the reported monthly diversion amounts.
- The monthly diversion amounts are submitted with the annual report.
- The raw data used to calculate the monthly totals are not submitted with the annual report. The records shall be retained by the diverter for a minimum of 10 years.
- The required recording frequency depends on the amount of water diverted or stored.

Measurement Information

- Why include measurement information on the annual water use report?
 - Simplify reporting - one form for the diverter to file and update.
 - After initial data entry, the measurement information will pre-populate in future water use reports.
 - Measurement devices may be added, updated, or deleted.

Sample Input Screen - Measurement

 CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
STATE WATER RESOURCES CONTROL BOARD

eWRIMS
Report Management System

SUPPLEMENTAL STATEMENT OF WATER DIVERSION AND USE FOR 2014

Water Right ID: S024209 Diverter of Record: SIERRA PACIFIC INDUSTRIES

MEASURING DEVICE / MEASUREMENT METHOD INFORMATION

Measurement ID number:

M1. Briefly describe the measurement device or method:

M2. Type of device / method:

M3. Device make:

M4. Serial number:

M5. Model number:

M6. Date of installation: (mm/dd/yyyy, example: 02/07/2009)

M7. Additional info:

MEASURING DEVICE / MEASUREMENT METHOD ACCURACY

M8. Date the measuring device was last calibrated or the measurement method was updated: (mm/dd/yyyy, example: 02/07/2009)

M9. Estimated accuracy of measurement:

M10. Description of calibration method:

PROVIDE THE FOLLOWING INFORMATION FOR THE PERSON WHO LAST CALIBRATED THE DEVICE OR DESIGNED THE MEASUREMENT METHOD:

M11. Name:

M12. Phone number:

M13. Email:

M14. Qualifications of the individual:

- A California-licensed contractor authorized by the State License Board for C-57 well drilling or C-61 Limited Specialty/D-21 Machinery and Pumps
- A hydrologist or professional engineer experienced and trained in water measurement who is employed by the federal agency in that capacity
- A person trained and experienced in water measurement and reporting (this may include the diverter or the diverter's agent)
- A person under the supervision of a California-registered Professional Engineer and employed to install, operate, and maintain water measurement and reporting devices or methods
- California-registered Professional Engineer
- None

M15. Describe the maintenance schedule for the device/method:

Additional Reporting During Times of Insufficient Supply

- During times of water shortage in a watershed or sub-watershed, monthly or more frequent reporting may be required (Section 917).
- The Deputy Director for the Division of Water Rights shall notify diverters when monthly or more frequent reporting is required.
- Reports of water diversion shall be submitted electronically in accordance with a schedule approved by the Deputy Director.

Benefits, Additional Reporting During Times of Insufficient Supply

- Assure compliance with the quantity and season limitations of existing water rights
- Protect senior rights in accordance with priorities
- Provide for efficient management and use of water during times of shortage
- Improve forecasting of water demand



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